

Vacancy in the International Protection Agency

Ref: IPA/2024/2

Position:	Professional Officer I
Reports to:	<i>As appropriate:</i> Chief Executive Officer, International Protection Agency
Responsible for:	Legal Tasks

The International Protection Agency was set up in August 2020, replacing the Office of the Refugee Commissioner. In terms of the International Protection Act, Chapter 420 of the Laws of Malta, it is the government entity responsible for receiving and examining applications for international protection.

1. Job Profile

The Professional Officer I is primarily responsible for advising the Agency on legal issues, assist in the policy formulation and other functions of the Agency, and represent the Agency in the International Tribunal and Court.

2. Duties and responsibilities

The Professional Officer I, will be responsible for the following tasks as applicable:

- Advise on legal issues in the policy formulation and other functions of the Agency;
- Liaise with the Office of the State Advocate and other Ministries and Entities whenever necessary;
- Undertake law drafting tasks in connection with National legislation and harmonisation of EU legislation;
- Responsible for safeguarding the legal interests of the Agency;
- Advise on various legal topics, including the vetting and drafting of agreements and contracts;
- Review Judicial Acts filed by the State Advocate, as well as follow up in Court;
- Assist Sections in Protection/Operation matters;
- Represent the International Protection Agency in the International Protection Tribunal and prepare submissions;
- Testify in Court, as and when required;



-Perform any other duties as directed by CEO, IPA

3. Requirements

3.1 Mandatory

1. Proven knowledge of international asylum law, the Common European Asylum System, and the national framework for asylum.
2. Demonstrated ability to work under pressure and with strict timeframes.
3. Demonstrated ability to work within a high-standard and professional work environment.
4. Demonstrated willingness to work in a multicultural and diverse environment.
5. Proven ability to use databases and other electronic means of recording data.

3.2 Advantageous

1. Proven professional experience of at least one year full-time in the field of migration and/or asylum.
2. Proficiency in any one of the following languages: Arabic, French, Spanish.

